

Academic Year 107 Semester 2 Course Selection Related Schedule

Including Tuition Fee for Extension Students

Course selection for transfer students	
Time & Period	2019/01/14 Mon 09:00 ~ 01/18 Fri 17:00
Method	Course Approval Request Form
Notes	1.Add/drop courses through hard copy for retaking the course or waiving credits for transfer students. 2.Students who don't submit the request form before the end of period shall follow the regulation to take required courses added by system automatically which may affect priority fill.
Course selection	
Time & Period	2019/01/24 Thu 09:00 ~ 01/28 Mon 17:00
Method	Online 24 hours
Notes	Please check list of courses & course syllabus.
Priority fill	
Time & Period	2019/02/12 Tue 09:00 ~ 02/14 Thu 17:00
Method	Online 24 hours
Notes	1.Everystudents who had selected fulfilled courses which announced needs to fill priority. 2.Students can fill and adjust priority weight during the period, the final result depends on the latest data kept in the system. Those not filling priority will be disqualified . 3. Total of priority weights are 100 (Those who had answered all the questionnaire or check results in last semester will get another 10). 4.Check results next afternoon.
Add / drop courses	

Time & Period	2019/02/18 Mon 12:10 ~ 02/26 Tue 13:00
Method	<ol style="list-style-type: none"> 1. Online 24 hours for add/drop courses (Courses which had to fill priority are not applicable) 2. Course Approval Request Form for exceed the credit limit, select a higher level course, etc. 3. Inter-University Course Selection Application Form 4. Application to Reduce Credit Hours
Notes	<ol style="list-style-type: none"> 1. Any students who drop the courses which had to fill priority will fill vacancies in order of precedence. Course conflicts due to filling vacancies will replace the original course. Those who exceed the credit limit will lose qualification to fill vacancies. 2. General education courses offered by alliance schools such as NTNU, NTPU, NTUT and NTOU can be added online. Courses from alliance schools like CYCU can only be applied through hard copy, Inter-University Course Selection Application Form. 3. Students apply for Inter-University Course Selection Program shall meet TMU Inter-University Course Selection rules and complete the application procedure during the TMU add/drop period. 4. Undergraduate students under special conditions can apply for reducing credits through hard copy, Application to Reduce Credit Hours.
Check results & Final corrections	
Time & Period	2019/03/07 Thu 09:00 ~ 03/13 Wed 17:00
Method	<p>Online 24 hours</p> <p>Course Selection Correction Application Form</p>
Notes	<p>For your sake, make sure to check course list every semester.</p> <ol style="list-style-type: none"> 1. If it's correct, press the button "My course selection is right." 2. If there is anything wrong, press the button "I want to correct my course selection." Print "course selection confirmation" and download "Course Selection

	Correction Application Form”. Complete the form and turn it in with course selection to the Curriculum Section. For the record, reason due to forget to drop priority is not accepted to correct.
Tuition Fee For Extension Students	
Time & Period	2019/03/07 Thu 09:00 ~ 03/13 Wed 17:00
Method	Online 24 hours. URL : https://eschool.landbank.com.tw/index.aspx
Notes	1.Tuition depends on how many credits you take in the semester. To prevent paying off the debt or refunding process, make sure you have selected courses completely before the end of Course selection. 2.Go to the bank or Automated Teller Machine(ATM) to transfer. Any question about tuition should ask Cashier Section Ms. Chang, Ling-Fang(張齡方).
Course withdrawal	
Time & Period	2019/05/20 Mon 09:00 ~ 05/24 Fri 17:00
Method	Course Withdrawal Application Form
Notes	1.Students are required to meet the minimum credit after the withdrawal. Graduate students must still have at least one course after the withdrawal. 2.The course which being withdrawn will still appear in semester academic records as “I” (incomplete), but will not be counted in the total semester credits.